

**DAILY**



**WALK-IN &  
DOCUMENT  
PROCESSING**



**MON, TUE, THU, FRI: 2PM-5PM  
WED: 2PM-6PM**

\*LAST WALK-IN SEEN AT 4:15PM (M,T,TH,F) OR 5:15PM (W)  
TO ALLOW SUFFICIENT PROCESSING TIME

**VIRTUAL & IN-PERSON APPOINTMENTS AVAILABLE & RECOMMENDED!**

Appointment rescheduling may occur if:

- You are more than 15 min late to your scheduled appointment time
- Your processing time runs into the next scheduled appointment
- You are missing any documents or information
- Corrections are needed to medical documents or information
- Unforeseen staffing shortages or office closures

**OFFICE HOURS:  
MON, TUES, FRI 8AM-5PM, WED 8AM-6PM  
THURS 12PM-5PM**



**PARENT CENTRAL  
WEBSITE**



**APPOINTMENT  
REQUEST**