



# EMPLOYMENT READINESS PROGRAM WORKSHOPS

OCTOBER — DECEMBER 2024



## FINDING EMPLOYMENT [Job Searching & SOFA in Korea]

8 OCT / 1 NOV / 3 DEC // 0900-1100

Curious about how SOFA impacts employment? Interested in learning more about on and off post opportunities? This is the workshop for you!

## RESUMES 101

15 OCT / 12 NOV / 17 DEC // 0900-1100

Applying for jobs? Learn the basics of developing your private-sector resume, making it stand-out, and keeping it updated during transitions!

## MASTERING YOUR JOB INTERVIEW

22 OCT / 19 NOV // 0900-1100

Learn and practice updated interviewing skills and techniques to make a great first impression—for both Federal and Non-Federal opportunities!

## RELOCATING YOUR CAREER & GOAL-SETTING

5 NOV // 0900-1100

PCS'ing soon? Joining or re-entering the workforce? Considering a change in career field? Join ACS & special guest speakers to learn expert tips!

## VOLUNTEERING? TAKE CREDIT ON YOUR RESUME!

20 NOV // 1300-1600

This workshop focuses on identifying and incorporating the marketable skills and experiences you've developed into your resume! Q&A to follow with folks who've translated their volunteering skills into employment!

## SO YOU WANT TO WORK FOR THE FEDS?

### —Federal Employment Part 1

11 OCT / 8 NOV / 10 DEC // 0900-1130

16 OCT // 1730-2000 // VIRTUAL

Learn from a Certified Federal Job Search Trainer® (CFJST)/ Certified Federal Career Coach® (CFCC) about how to begin your Federal Employment journey! Topics include navigating USAJobs, hiring paths, preferences, required documents, application questionnaires, and more!

## NARRATIVE RESUMES...THEY'RE BUILT DIFFERENT

### —Federal Employment Part 2

18 OCT / 15 NOV / 13 DEC // 0900-1130

13 NOV // 1730-2000 // VIRTUAL

Learn from a Certified Federal Job Search Trainer® (CFJST)/ Certified Federal Career Coach® (CFCC) about how to write and tailor your narrative format resume to reflect that you are the best candidate.

## YOU'RE A FEDERAL EMPLOYEE...NOW WHAT?

### —Federal Employment Part 3

25 OCT / 22 NOV / 20 DEC // 0900-1130

Curious about how to grow in your Federal career? This workshop covers topics such as promotions, evaluations, relocation entitlements, continuing education, career transitioning options, and much more!

**WALK-IN HOURS // Every Thursday\* // 1330-1600 // First-Come, First-Served—No Appointment Required**

*\*Excludes Federal Holidays*

New to the area? Have questions about employment? Interested in having your resume reviewed? Stop by during these hours for an individual appointment!

**REGISTRATION STRONGLY ENCOURAGED DUE TO SPACE AVAILABILITY.**  
TO REGISTER, SCAN QR CODE ON RIGHT.

**PARTICIPANTS ARE ENCOURAGED TO BRING PERSONAL ELECTRONIC DEVICES.**

**ALL WORKSHOPS FREE OF CHARGE AND OPEN TO DOD ID CARD HOLDERS.**

**FOR MORE INFORMATION:** 050-3357-2369 // 050-3357-2363  
NATASHA.R.BERGSTEDT.CIV@ARMY.MIL // BRIAN.P.BENTZ.CIV@ARMY.MIL

**Classes will be held at ACS, located on the first floor of Maude Hall, Bldg 6400.**



JOB OPPORTUNITIES & RESOURCES

WORKSHOPS & REGISTRATION

