



ERP Workshop Frequently Asked Questions

- **Where is the workshop located?**

- Workshops will be hosted at Army Community Service (ACS) unless stated otherwise. ACS is located on the first floor of Maude Hall (Building 6400), also known as the One Stop. Location details are available in the MyArmyPost app after searching “Army Community Service.”

- **Should I bring my laptop?**

- Participants are welcome to bring a personal electronic device (ex: laptop, tablet, etc.) to save any helpful websites, draft resumes, and/or participate in online activities. This is most helpful in classes focused on resumes and federal employment.

- **For the Federal Employment Workshops, do I need to have a USAJobs account?**

- Having a USAJobs account created/accessible is not a requirement for the workshop, however it is very helpful to be able to participate in some of the exercises.

- **I was locked out of my USAJobs account due to a change in phone number, can I still come to the workshop?**

- Yes! If you have been locked out of your account, we will discuss during the workshop how to regain access to your account, as well as how to prevent this from happening again in the future.

- **I registered for a virtual workshop; how does that work?**

- Virtual group workshops offered through USAG Humphreys ACS will be occurring on Microsoft Teams. The link to join will be sent in a reminder email the day prior to the event.
- Participants are encouraged to test the link via web browser or app, whichever is preferred, at least 30 minutes in advance of the workshop.
- There is no cost associated with attending via Microsoft Teams. For details about joining a meeting without a Microsoft Teams account, as well as troubleshooting, please visit: <https://support.microsoft.com/en-us/office/join-a-meeting-without-an-account-in-microsoft-teams-c6efc38f-4e03-4e79-b28f-e65a4c039508>.

- **Who can attend?**

- This class is open to DoD ID card holders.

- **What is the cost of the workshop?**

- Classes are offered free of charge to DoD ID card holders.