

Volunteer Organizations

- Active Duty Units
- Army Community Service
- American Red Cross
- BOSS
- Boy Scouts/ Scouts BSA
- Chapels
- CYS
- DODEA Schools
- Girl Scouts
- PTSOs
- MWR Events/ Facilities
- SFRGs
- Humphreys United Spouses Club
- USO
- And more!



For questions about specific volunteer opportunities, contact the organization directly.

*Organizational POC's contact information is located on the volunteer position description.

The Volunteer Management Information System (VMIS) is the Army's online volunteer management tool located at : armyfamilywebportal.com.

VMIS is a standardized system across the Army for volunteers to document their service history. It also allows for reporting of volunteer activity and statistics at the installation, region, and Department of the Army levels. VMIS allows you to document your entire volunteer history as you move from installation to installation.

Per Army Regulation 608-1, all installation volunteers are required to register in this system and document hours by day each month.

Department of the Army: Volunteer Management Information System (VMIS)



Volunteer Instruction Guide

Army Volunteer Corps
Army Community Service
USAG-Humphreys

COMM: 0503-357-2373

DSN: 757-2373

Maude Hall, Building 6400

First Floor

Camp Humphreys, South Korea



HOW TO ESTABLISH AN AFWP ACCOUNT:

1. Go to <https://armyfamilywebportal.com/>
2. Select **Register** on the **AFWP Home Page**.
3. Enter the required information into the **following data fields:**

Email, Password, and Confirm Password.

4. Select “**Register**” to finish creating the AFWP account.
5. An **automated email** will be sent to the email that was entered in step 3 with a link and a token number.
6. Select the link in the email to verify the account. (If you encounter trouble with the link, please go to account.armyfamilywebportal.com/verify to complete verification)
7. On the page that appears, enter the **email address and the token number** provided in the automated email.
8. Select “Verify Email”.

LOG INTO VMIS:

1. Select “Log In” from the VMIS Home Page:
www.vmis.armyfamilywebportal.com
2. Enter a valid, registered EMAIL and PASSWORD into the respective fields on the Log in page.
3. Select “Log in”.
4. When you log in for the first time you will need to create your Volunteer Profile. To do so, enter the required information in the following data fields: First Name, Last Name, Date of Birth, Military Community, Branch, Component, Dispositions (s), Preferred Contact method, Volunteer Email, and Primary Phone. All other fields are optional.
5. Select “SAVE” to complete the Volunteer Profile and proceed to the Volunteer Dashboard.

Training: Online Learning Management System (OLMS)

All training is provided online through the AFWP website. Learn how to search and apply for volunteer positions within the community as well as how to log your volunteer hours.

1. Go to www.olms.armyfamilywebportal.com
2. Scroll to the middle of the page.
3. Click on the videos, view the user guides and other resources.

*Volunteers: watch “*Volunteer Tutorial*”

*OPOCS: watch “*Volunteer Tutorial*” AND “*Organization Point of Contact (OPOC) Tutorial*”



Supported browsers: IE11, Chrome and Firefox